



# AGENDA

## Special Meeting of Council of the City of Kenora

Monday, November 25, 2019

8:25 a.m.

City Hall Council Chambers

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### 1. Call to Order

### 2. Public Information Notices

As required under Notice By-law #144-2007, the public is advised of Council's intention to adopt the following at today's meeting:

N/A

### 3. Declaration of Pecuniary Interest and the General Nature Thereof

The Mayor will ask if any Member of Council has any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:

- i) On today's agenda or from a previous meeting;
- ii) From a meeting at which a Member was not in Attendance

### 4. Presentations/Deputations

Approximately five (5) minutes per person/group.

### 5. Special Items

- Support for the Municipal Modernization Plan to conduct a third party service delivery review funding application

### 6. By-laws

- None

### 7. Announcements (non-action)

### 8. Adjourn Meeting

#### Information on Voting by Mayor & Council under The Municipal Act, 2001

**243.** Except as otherwise provided, every member of a council shall have **one** vote;

**245.** Any question on which there is a **tie vote shall be deemed to be lost**, except where otherwise provided by any Act;

**246. (1)** If a member present at a meeting at the time of a vote requests immediately before or after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote openly and the clerk shall record each vote;

**(2)** A **failure to vote** under subsection (1) by a member who is present at the meeting at the time of the vote and who is qualified to vote shall be **deemed to be a negative vote**.



November 22, 2019

## City Council Committee Report

To: Mayor and Council

Fr: Adam Smith, Manager of Development Services

Re: Municipal Modernization Program – Support for EOI Application

### Recommendation:

Whereas Ontario is helping municipalities become more efficient and modernize service delivery while protecting front line jobs; and

Whereas the 405 small and rural municipalities that received a Municipal Modernization Payment in March 2019 can now apply to the Municipal Modernization Program for funding to undertake expenditure reviews with the goal of finding service delivery efficiencies and lowering costs in the longer term; and

Whereas eligible municipalities can undertake independent third-party reviews similar to the Managing Transformation: A Modernization Action Plan for Ontario review of Ontario government expenditures by submitting an EOI application to the Ontario Government for the purpose of receiving funding to complete a Service Delivery Review;

Now Therefore let it be Resolved that Council of the City of Kenora hereby supports administration to apply for funding under the Municipal Modernization Program to proceed with a third party Service Delivery Review project.

### Background:

Recently, the Ontario Government has announced intake under the Municipal Modernization Program for 405 small and rural municipalities. This \$125 million application based program will help municipalities conduct new service delivery reviews, implement recommendations from previous reviews and undertake a range of projects - such as IT solutions or process improvements.

City staff would seek to conduct a Service Delivery Review that would include objectives such as:

- a) Improving services and outcomes
- b) Meeting new or increased demand from customers for services;
- c) Improving service delivery mechanisms and processes;
- d) Maintaining existing service levels in the face of competing priorities or decreasing revenues;
- e) Reducing costs.

The project scope would not include the reduction of front-line services nor will it be seeking to explore additional sources of revenue generation. It will be guided by a steering committee that will seek the support of a consultant to help facilitate innovative ideas to the complex challenges facing municipal services in today's fiscal climate.

**Budget:** If successful, the Ontario Government will fund the entirety of the project.

**Risk Analysis:**

The recommendation carries a high operational risk given potential for significant change to service delivery. However, this is deemed to be an opportunity as the project scope is not designed around reducing services that residents depend upon but rather improving those currently being delivered.

**Communication Plan/Notice By-law Requirements:** N/A

**Strategic Plan or other Guiding Document:**

2-4 The City will act as the catalyst for continuous improvements to the public realm

Ministry of Municipal Affairs  
and Housing

Ministère des Affaires municipales  
et Logement

Municipal Services Division

Division des services aux municipalités

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November 12, 2019

Dear Municipal Administrator,

Further to the November 1, 2019 letter from the Honourable Steve Clark, Minister of Municipal Affairs and Housing, I am writing to provide additional information about Ontario's new Municipal Modernization Program and advise that Intake 1 under the program is now open.

Under the Municipal Modernization Program, the province is making up to \$125 million available through 2022-23 to help 405 small and rural municipalities conduct new service delivery reviews, implement recommendations from previous reviews and undertake a range of projects, such as IT solutions or process improvements, to achieve cost savings and efficiencies.

Program guidelines and an Expression of Interest form for Intake 1 of the program are attached. Eligible projects under Intake 1 are reviews of municipal service delivery expenditures by independent third-party reviewers that will be completed by June 30, 2020. I encourage you to consider how your municipality might benefit from participation in Intake 1 of the Municipal Modernization Program and submit an Expression of Interest by December 6, 2019. Please see the attached guidelines for details about the program and how to apply.

Under future intakes of the program, municipalities will have the opportunity to apply for projects aimed at implementing service delivery efficiencies to achieve cost savings, in addition to service delivery reviews. Intake 2 under the program is planned for Spring/Summer 2020, with additional intakes expected through 2022-23. Participation in Intake 1 is not a requirement for participation in future intakes.

I look forward to continuing to work together to support your municipality in delivering efficient, effective and modern services for your residents. If you have questions about the program, I encourage you to reach out to your Municipal Services Office contact or email the ministry at [Municipal.Programs@ontario.ca](mailto:Municipal.Programs@ontario.ca).

Sincerely,

A handwritten signature in blue ink, appearing to read "M. Wallace", written over a blue horizontal line.

Marcia Wallace  
Assistant Deputy Minister

c. Municipal Treasurer